



Willow Bank Pre-School

Duffield Road
Woodley
Reading
Berkshire
RG5 4RW
Tel: 0118 9272338

20th April 2010

Dear Parents,

Welcome back to Summer term. We hope you all had an enjoyable break. Please note some important reminders for warmer weather!

We ended the spring term with the Easter Egg Hunts, which were enjoyed by all and would like to wish the eleven children who left us, 'Good Luck' in their new schools. This term, we have eleven new starters and would like to welcome them to Willow Bank Pre-School.

People Who Help Us

This half term we will be focussing loosely on 'People Who Help Us'. We have confirmed visits from the road safety lady from Wokingham Borough Council and are hoping to arrange visits from a nurse and a police officer.

Post Office Outing

As part of 'People Who Help Us', we are planning to take the children, in small groups, to Brecon Road Post Office week commencing 17th May 2010, to post their own postcards but will need your help. To enable this activity to take place, by keeping the correct adult:child ratio, we need three parent helpers each session to go with the children and a member of staff, if you can help please add your name to the parent helper rotas. If you would like to help on the session when your own child will be going to the Post Office, speak to a member of staff who can check the planning sheet to see if this can be arranged. Please complete the permission slip at the end of this letter to allow your child to take part in this activity and return it to Pre-School by **Friday 7th May 2010**.

Library Books

Library will resume week commencing Monday, 26th April 2009. The children will choose a Library book within their groups on Monday's and Thursday's (allowing time for the book to read at home). This change allows all children to choose a book, and the key workers knowledge of what types of books children are accessing.

Sun Cream and Hats

As we enter the Summer term, please ensure that you apply sun cream to your child before bringing them to Pre-School on sunny days and provide named sun cream/lotion in their bags that they can use independently for 'topping-up' if the weather is extremely sunny/hot. Children should also bring a named hat in their bag every day this term.

Pre-School caps are available to buy for £4.00

Open Toed Shoes/Sandals and a Change of Clothes

For safety when playing outside, children must have covered in shoes/trainers and not open toed shoes/sandals. Also, weather permitting there will be a lot of water play outside this term, so please check that a full change of clothes are in your child's bag every day.

Water Bottles

Please make sure your child brings a named water bottle to Pre-School daily, so that they can independently access a drink throughout the session, especially when the weather starts to warm up. **The contents must be water due to allergies other children in the setting may have.**

Allergies

We will be doing several cooking activities this term; please can you update me or your child's key worker, if your child has any new allergies or health issues.

Health and Safety

Infant School have yet again requested that Pre-School children do not cycle/scoot etc. in/or around the playground or use their play equipment. Also could you please remember to close school gates after entering or leaving and not park on the double yellow lines for the safety of all children using the School site.

Illness/Absence

If your child has a temperature, is sick or has diarrhoea, please **do not send them in until a clear 48 hours after symptoms have stopped**. Also we need to request that **if you or any other member of your family is suffering from a illness with these symptoms, that you or they do not come into Pre-School, as these types of bugs spread very easily and quickly in the setting (as we found last term)**. If your child is absent for any reason, please bring in a note (if you know in advance) or telephone on the day. This enables us to distinguish the difference between 'Authorised Absent' and 'Absent' for the register, which we have to record.

Fund Raising

Just a reminder we are still collecting the Tesco and Active Sainsbury Vouchers. Please hand in any you have at home into the pre-school. We have a selection of Pre-School T-shirts, sweat shirts and sun hats available to purchase at very reasonable prices.

PE

PE will continue to take place on Friday Sessions, Please make sure your child is dressed appropriately

25th Party

A reminder that the pre-school is holding its 25th Birthday party on Saturday 22nd May. Please put this date in your diary.

Term dates

These can be found on the school web site. If you require a hard copy please ask a member of staff.

Thank you all again for your continued help and support. As always, if you have any questions or concerns, please do not hesitate to speak me or any member of staff.

Yours truly

Zoë Crabb
Manager

Return date 7th May

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Post Office Outing

I give permission for my child:

To take part in the outing to Brecon Road Post Office during the week commencing 18th May 2010. I understand that this activity will only take place if the correct adult to child ratio can be maintained.

Signed: Date:
(Parent/guardian)

I am able to help taking children to the post office on
Tuesday 18th May
Wednesday 19th May
Thursday 20th May

*please circle date/s you can help